

**The Piazza at Schmidt's  
Market at the Piazza  
Vending Rules and Regulations  
2011 Season**

**Set Up**

- Check-in will be located inside of the Piazza near the fountain unless otherwise noted due to a special event.
- The Piazza Weekend Market will be open for check in two hours before start time. (Primarily 10am for a 12PM start)
- Vendors may arrive any time between this time and vending start time as long as they are completely set up by vending start time.
- FIRST FRIDAY Market set up will begin at 5:00 PM
- Any cars left in the loading zones after the market opens will be towed.
- Vendors must bring their own booth supplies and displays.
- A sign displaying the vendor's business name must be displayed at the vendor booth at all times.
- All items for sale at vendor booth must display prices at all times.
- Your booth assignment is at the sole discretion of management and is non-negotiable.
- Management reserves the right to not allow tents on days with high winds

**Break Down**

- Vendors may not leave their booth before the close of the market. Any vendor in violation of this policy may be asked not to return to the Piazza.
- All items and trash must be removed from the site by the vendor at the end of each day.
- Vendors may not leave items at their booths overnight or between weekends.

**Weather Cancellations**

- In the rare event of full market cancellation for severe, persistent and inclement weather vendors are entitled to a vending credit to be used towards the next available market date the vendor has not previously booked.
- Cancellation and credits do not apply to full or half season vendors
- Please be advised that in the event you cannot use your that rentals are final and are non-refundable.

**Sales Tax and Insurance Requirements**

- It is solely the vendor's responsibility to possess and maintain a current Pennsylvania sales tax ID number and to collect any and all taxes on taxable sales.
- A tax number is not required if you sell non-taxable items.
- It is the sole responsibility of the vendor to maintain any liability insurance or any other forms of insurance necessary to cover the vendor's equipment, employees and/or items in your booth area.
- All food vendors must carry liability insurance of a minimum of one million dollars and PIAZZA LLC must be listed as an additional insured and a copy must be kept on file with the Market office yearly. Please see example certificate of insurance for more details including a full list of all subsidiaries and affiliates of PIAZZA LLC that must also be listed as additional insured. If you have any additional questions please contact the office at [vendor@towerdev.com](mailto:vendor@towerdev.com).
- All food vendors who directly handle, serve, or prepare food on site must carry and display a food handler's license ("Safeserv") and all other appropriate licenses and permits from the City of Philadelphia and state of Pennsylvania.

## Vendor Responsibilities

- It is the sole responsibility of the vendor to bring their own bank of change. The Piazza will not provide change at any time to any vendor. Any vendor asking for change from the Piazza, Piazza retailers, or other vendors will be in violation of this rule.
- **All food vendors are required to bring mats, grease traps, and/or any and all tools to prevent grease splashing, etc. and damage to the Piazza cobble stones.** We take great care to keep the Piazza clean, we require you to do the same.
- Vendors are expressly prohibited from soliciting to shoppers within the market aisles, at other booths, or outside or within Tower Investment, Inc. properties including but not limited to: residential buildings, restaurants, parking lots, streets, and retail shops and galleries.
- Vendors are expressly prohibited from approaching Piazza or Liberties Walk retailers and galleries during market hours regarding exhibiting their work at their locations. All inquiries regarding the above must be directed to Piazza or Liberties Walk retailers and galleries in writing on the vendors own time. Any vendor in violation of this policy will be asked to immediately and permanently leave the market without refund.
- Vendors may not sell goods from their vehicle on the street or in the parking lot while on Tower Investments, Inc. property.
- The Piazza is not responsible for any loss or theft of vendor goods for any reason at any time.
- Any tents must be secured by weighted leg stands and/or ballast. ***It is the vendor's responsibility to bring ballast for their tent***
- Hawking and/or voice amplification equipment will not be permitted. Vendors may not play music or other audio visual equipment unless previously approved by management.
- The sale of counterfeit or trademarked goods, any firearms, illegal fireworks or explosive materials, flammable materials, alcoholic beverages and pornographic material or otherwise offensive material is expressly forbidden.
- Vendors must stay within the confines of their assigned booth space. Merchandise may not at any point be displayed or stored in walkways or aisles.
- Vendors who violate these rules and regulations may be asked to leave the market permanently and may have any and all future reservations cancelled with no refund at the Market's sole discretion.
- All rules and regulations are subject to change at any time at the sole discretion of the Piazza and Tower Investments, Inc.

By signing this agreement and by participating as a vendor in the Piazza I indemnify and hold harmless Piazza LLC, Hancock Square, LLC, Hancock Square GenPar, Inc., 1010 North Hancock Partners, LP, 1010 North Hancock GenPar, Inc., 1050 North Hancock Partners, LP, 1050 North Hancock GenPar, Inc., 1033 North Second Associates, LP, 1033 North Second GenPar, Inc., Piazza Partners I, LP, Piazza Partners I GenPar, Inc., Bart Blatstein, Tower Investments, Inc., its subsidiaries and affiliates, and each of their directors, officers, representatives, employees, and agents individually and collectively from and against any and all losses, claims, liabilities, damages, demands, suits, actions, costs, expenses of any kind, nature or description arising out of or attributable to the above referenced event.

I have read and agree to abide by the Piazza Artisan Market Rules & Regulations. I agree that if I am found to have falsified any part of this application I will be banned from the Piazza at the Piazza management's sole discretion.

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Please Print Name & Company Name

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Signed

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Date